

SALIENT FEATURES OF THE STATUTES GOVERNING ADMISSION TO MASTER DEGREE (OTHER THAN M.PHIL & PH.D. COURSES) BACHELOR DEGREE LL.B., B.LIB. SC. & DIPLOMA COURSE OF STUDY IN THE TEACHING DEPARTMENTS OF THE UNIVERSITY.

1. ELIGIBILITY:

A candidate to be eligible for admission to the Masters Degree (other than M.Phil and Ph.D), Bachelor Degree (LL.B and B.Lib.Sc.) and Diploma programmes in the University, must have passed the qualifying Bachelor degree examination of 10+2+3 pattern (Honours or General) in Arts, Science, Commerce, or Business Administration or an examination qualifying for a professional degree of not less than 3 years duration or any other examination recognised as equivalent thereof, from a statutory university/ institution with at least 40% of the aggregate marks or as specified (36% for the Scheduled Caste/Tribe candidates).

Candidates who have passed degree course of two years duration under 10+2+2 or 10+1+3 pattern and thereafter have passed bridge course of one year duration comprising Part-III of B.A./B.Sc./B.Com. three years (General) course of the University of Jammu or any other recognised University shall also be eligible subject to the aggregate qualifying marks as indicated above. A candidate who has passed M.A/M.Sc./M.Com. examination from the University after having passed B.A./B.Sc./ B.Com. examination under the old pattern of 10+2+2 or 10+1 +3 shall also be eligible for admission under second preference category to :

- (a) a course where the minimum eligibility condition is pass in Three Year Degree (General) Course after 12 years of schooling.
- (b) a Master Degree Course in an allied subject, if otherwise permissible under Statutes/Regulations of the University.

2. RECEIPT OF APPLICATION FORM :

- A) Applications for admission to various courses/programme of study (except M.Phil, and Ph.D.) in the teaching departments of the University shall be received within fourteen (14) days from the date specified in the notification of admission by the University. Application forms prescribed by the University, COMPLETE IN ALL RESPECTS, and accompanied by all the certificates prescribed therein, must be deposited in the concerned Department of the University ON OR BEFORE THE LAST DATE prescribed by the University for the purpose as per the notification. **No certificate shall be accepted after the submission of the application form for admission to a course/ programme of study.**

The Dean of the Faculty concerned **may authorise** late entertainment of an application form for admission to a course/programme of study upto a maximum of three (3) days after the last date prescribed by the University for receipt of application forms, on payment of requisite late fee*. Such applications shall be treated at par with

those received in time for purposes of admission.

NOTE: The Brochure contains five sets of admission forms and the same candidate shall use these five sets only for his/her admission to different courses. If same set is used by any other candidate/s, the admission of both the candidates using the same admission form shall stand cancelled.

Entrance Test based courses

B) The schedule and other details of admission for the Entrance-test based courses shall be notified by each of the concerned department separately after approval of the Dean, Academic Affairs.

In case of admission through a Common Entrance Test, the Competent Authority for the purpose shall notify the details of admission. Notwithstanding anything contained in these statutes, admission to M.Sc. Biotechnology course shall be governed by the norms/conditions/rules prescribed by the concerned National Agency and at present Asstt. Registrar, Combined Entrance Examination for admissions to M.Sc. Programme in Biotechnology, Jawaharlal Nehru University, New Delhi-110 067.

3. GENERAL:

Admission to a course of study in a teaching department of the University shall be made by the Admission Committee of the Department with the approval of the Dean of concerned Faculty and the Dean Academic Affairs. The Admission Committees shall consist of members as given in Annexure I (A)

4. SEATS : Number and Distribution

The number of seats in a course of study in the Teaching Departments of the University shall be determined before the commencement of each academic session by the Dean of the Faculty and Head of the Department concerned in consultation with members of the teaching staff of the Department and with the approval of the Dean Academic Affairs and wherever necessary of the Vice-Chancellor/Syndicate/University Council. The number of seats so determined shall be communicated by the Head of the Department concerned to the De Academic Affairs before commencement of admission process.

5. OPEN MERIT SEATS:

Sixty-Seven percent (67%) of the number of seats available in a course of study as determined according to Statute 4, shall be filled up on the basis of open merit in accordance with the criteria given in Statute 13.

6. RESERVED CATEGORY SEATS :

(A) After selection of candidates is made on the basis of open merit, the remaining thirty-three percent (33%) seats, notwithstanding any thing contrary contained in any law. S.R.O. or regulation in force in the state, shall be filled up in accordance with the criteria given at Sr. No. 12.

*SeeAnnexure-III

(B) Break-up of the Reserved Categories :-

Category (i) Scheduled Caste

Category (ii) a)	Sportsmen	4%	2%
b)	Persons who have excelled In Cultural/Literary Activities	6%	

Category (iii) a)* Persons who have

	participated with distinction in NCC activities	2	
	%		4%
b)	Persons who have participated with distinction in NSS/ Bharat Scouts & Guides Activity.	2	
	%		
Category (iv)	Defence Service Personnel including Ex-Servicemen and their children who are permanent residents of the State and have had a satisfactory service record.		2%
Category (v)	Candidates belonging to the Areas adjoining the Actual Line of Control.		2%
Category (vi)	Candidates belonging to Scheduled Tribes		5%
Category (vii)	Candidates belonging to Backward area other than that of districts Leh & Kargil		2%
Category (viii)	Candidates belonging to Districts of Leh & Kargil		2%
Category (ix)	Candidates belonging to Weak and Under-privileged Classes as notified in S.R.O. by the State from time to time.		2%

EXPLANATION:

- i) *In case only one seat is available under category (ii) or category (iii) the same shall be filled on the basis of comparative merit of all the candidates under category (ii) (a) and (b), or category (iii) (a) and (b) put together, as the case may be.*
- ii) *For determining the number of seats under any reserved category mentioned at Sr. No. 6 (A) fraction of less than one-half shall be ignored and fraction of one half and more*

**This will not be applicable in case of admission to M.Ed. Course.*

shall be treated as one. The benefit of fraction shall be given to each category separately even if it means an overall marginal increase in seats in any course of study. Hi) In the event of number of seats available in a course of study in a Department being such that representation to all reserved categories is not possible, the department still provide at least one seat to each reserved category even if it means marginal increase in number of seats.

iv) *In case any of the seats remain vacant in a reserved category for want of eligibil candidates, the same will be offered to the candidates of non-reserved i.e. open merit group.*

(C) Unless covered under Statute Explanation (i), only such candidates shall be eligible for consideration under reserved categories (i) to (ix) specified at Sr. No. 6 (B) as **have not already availed of this concession for admission to any course of study in a teaching department of the University in any session.**

(D) Selection of candidates against reserved seats specified at Sr. No. 6 (B) shall be made on the basis of comparative merit in the respective category which will be determined in accordance with the criteria prescribed for categories (i), (iv), (v), (vi), (vii), (viii) & (ix) and for categories (ii) and (iii) as at Sr. No. 12.

(E) **To be a beneficiary of reservation, the candidate must be a permanent resident of J&K State, except when applying under categories (ii) i.e. Sports/Cultural & Literary activities and (iii) i.e. N.C.C./N.S.S/ Bharat Scouts & Guides activities,**

for which he must have passed the qualifying examination from the University of Jammu.

7. LEFT OVER SEATS:

Under no circumstances, the seats lying vacant in the Departments on the last prescribed for completion of admission will be filled up by the Head of the Department/Admission Committee unless the candidate falls immediately next in merit to the last admitted candidate. If some seats still remain vacant, these will be referred to the Appellate Committee for consideration,

8. APPELLATE COMMITTEE:

In case a candidate has any specific grievance regarding deviation from Statutes governing admission, he may appeal to the Appellate Committee through Head of the concerned Department, on the prescribed form along with the requisite fee* by the date notified for the purpose. Such an appeal along with the observation of the Head of the Department shall be considered by the Appellate Committee whose decision in the matter shall be final and binding. It shall be obligatory for the appellant to appear in person before Committee if called upon to do so. The Appellate Committee shall consist of meml as given in Annexure I (B).

* See Annexure-I

- (A) Should there be any need to augment the resources of the university for maintaining, developing and improving the standards of instruction in any course of study or for starting a new course of study in a teaching department of the University, the Vice Chancellor on the recommendation of the admission committee of the department concerned and the Dean Academic Affairs, may sanction payment seats for such courses of study additionally to meet societal obligations. The number of such seats may not ordinarily exceed 15% of the seats determined for the course as per Sr. No. 4. These seats shall be supernumerary and thus, shall not count towards determining the quantum of reservation specified at Sr. No. 6 for the various categories. The admission committee shall make admission on the basis of merit determined as per Statute, subject to fulfilment of eligibility conditions for such supernumerary seats. Permanent residents of territorial jurisdiction of the University/those having passed the qualifying examination from the University of Jammu, shall have priority in admission over the rest against these seats. The admission shall be granted after remittance of amount of payment* prescribed from time to time alongwith other fees/charges for the course by the candidates to the University. **The payment made against the payment seat is not refundable.**
- (B) In addition to the payment seats, the Department of Environmental Sciences has eight (8) seats in M.Sc. course exclusively meant for the candidates who are sponsored by Govt. Departments/Autonomous Bodies/industry/recognised NGO's**. Such candidates besides fulfilling all the conditions of eligibility prescribed for the course, must have at least one year of permanent service in the sponsoring organisation, except in case of NGO's wherein they must have rendered at least one year of continuous voluntary service after having passed the qualifying degree examination. Admission shall be granted in order of merit, on the production of relevant documents/certificates from the sponsor after remittance of sponsorship amount*** prescribed from time to time along with other fees/charges for the course by the candidates to the university. **The vacant sponsored seats, if any, may be converted to payment seats subject to the fulfilment of conditions mentioned in Statute.**
- (C) Subject to fulfilment of the eligibility criteria and other conditions prescribed for a course of study by the candidates, seven (7) and four (4) seats respectively in B.Lib.Sc. and M.Lib.Sc. courses, will be filled up by nominees/deputies of the State Govt, and the University of Jammu who are permanent employees of these organisations. Similarly,

in LL.B. (Professional) and Diploma in Business Management, two (2) seats each, will be filled up by permanent employees of the University.

EXPLANATION

Permanent employees of the University to be deputed for the courses (referred at (C) above), shall be nominated by the Vice Chancellor for which he may seek advice of a Committee comprising Registrar and a few senior faculty members of the University

*Sec Annexure IV

"This is in line with UGC Norms
***See Annexure IV

10. (A) ASSESSMENT IN ACHIEVEMENT CATEGORIES:

Credit for achievement in Sports/Cultural and Literary, and N.C.C./N.S.SV Bharat Scouts & Guides activities, i.e. reserved categories (ii) and (iii) at Sr. No. 6 shall be given to a candidate seeking admission under these reserved categories as per Sr. No. 12 below, subject to the following conditions :

- i) Credit shall accrue only for those events/activities which the candidate has participated in during the three **(3) year tenure of the qualifying degree when he has remained a regular student on the rolls of a College/Institution at the under-graduate level** and in case of admission to M.Ed. Course, on the basis of B.Ed, which is qualifying Degree. Extra time spent for the qualifying degree and achievement during that period in the above activities will not fetch any credit and thus, shall not count in determining comparative merit of the candidates.
- ii) Credit for being active in the field of Sports to a candidate shall be given only for those games/sports* which the University recognises/participates in at various levels.
- iii) A candidate applying for consideration under the reserved categories mentioned above must accumulate an achievement score of atleast 8 points/marks, (4 points/marks in case of M.Ed, admission) in the respective fields.

The candidate must have represented the University of Jammu in an Inter-University North Zone competition recognised by A.I.U./B.C.C.I. PROVIDED that if for unavoidable reason(s) the University cancels the participation of its duly selected team for such a competition, the player selected shall be deemed to have represented the University.

Cultural / Literary Activities :

The candidate must have been awarded at least a certificate of merit in a competition organised by the University of Jammu such as "Display Your Talent".

- iv) Only such candidates shall be considered for admission under the reserved category
(ii) i.e. Sports/Cultural & Literary activities, **who have not attained the age of 25 years on September 1 of the year** in which the admission is being sought as per requirement of the Association of Indian Universities (AIU), New Delhi.
- v) The College, where a candidate applying under reserved categories Sports/Cultural and N.C.C./N.S.SV Bharat Scouts and Guides has been a regular student during the 3 year tenure of the qualifying degree, should maintain a record of participation and performance by the candidates in these activities to be signed by Teacher Incharge of the activity and the Principal concerned. One counterfoil of the record should be retained in the College and the other be sent to Sports/Cultural and

*See Annexure VIII

N.C.C./N.S.S. wing of the university every quarter of the year so that claims of the candidates if need be, could be verified.

- (B) The marks/points for achievement in Sports/Cultural and Literary, and N.C.C./N.S.S./ Bharat Scouts and Guides fields shall be calculated by a Committee to be constituted by the Vice-Chancellor in consultation with the Dean Academic Affairs, whose decision in the matter shall be final and binding on the candidates.

Separate marks/points for achievement in each event/activity mentioned in the Schedule given hereinafter, shall be awarded on the basis of relevant certificate(s) submitted by a candidate applying under the reserved categories (ii) (sub-categories (a) Sports, (b) Cultural and Literary activities) and (iii) (sub-categories (a) N.C.C., (b) N.S.SV Bharat Scouts and Guides. Achievement in an event/activity participated in more than once, shall also be awarded separately. All these achievements however, **MUST pertain only to the three (3) year tenure of the qualifying degree spent as a regular student.** Also, each relevant certificate shall be evaluated ONLY for the event/activity for which it has been issued. (See Statute 12)

ELIGIBILITY FOR SPECIFIC PROGRAMMES :

Notwithstanding anything in the preceding, additional/alternative condition(s) of eligibility prescribed for a programme/course of study in the following, shall have to be fulfilled by a candidate seeking admission to :-

EDUCATION:

A candidate to be eligible for admission to M.Ed course, must have passed the qualifying degree examination of B.Ed. However, those seeking admission to M.A.(Education) course, to be eligible, must have passed the qualifying B.A> degree examination with the requisite percentage of marks at Sr. No. 1 with education elective.